

How to Make a Payment Through Internet Banking

1. Login to your Internet banking and click "Add Payee".
2. In the "Find a Payee" section, type in John Sutherland as the Company Name and click Next.
3. Click on "John Sutherland and Sons Ltd" (Sutherland Insurance).
4. For the "Payee Account Number," use your Sutherland Client Number – this can be found at the top right of your invoice (Account) or as Client # in any written correspondence.
If you don't have your client number, please call our office, and one of our Customer Service Brokers will be happy to assist you.
5. Click "Next" and complete the "Add Payee" section.